



# WizAP

*"WizAP is a great operational achievement and a double cost savings:*

- No need to program within SAP (or another host system) to carry out the monthly bulk upload of invoices*
- Its use supposes a very important monthly saving of hours when preparing the charging processes*
- ... But it also implies a great improvement in the reduction of errors and the consequent quality of the data thanks to the feedback every month with the department heads of those who introduce them "*

**Target:** Companies and public organizations that must periodically enter and validate a multitude of document data (for example, invoices) to the Host system (SAP, AS/400, etc.) or ERP in general.

**Technology:** Online web application, either in the cloud, standard or on-premise. Web services.

**Minimum requirements:**

- Any operating system that allows operating with the usual web browsers, both on the user side and on the server
- Server hardware: It is recommended to use a CPU with a minimum of 8 MB cache

## What does "WizAP" mean?

This acronym stands for "The Accounts Payable Wizard", since initially it was only intended to load invoices. Over time it was seen that it also allows it with a varied typology of documents.

## Bulk uploading invoices (or other documents) to the host doesn't have to be a headache

There are a large number of companies and public organizations that must face the challenge of being able to massively upload invoice data or other documents, minimizing effort and errors.

A loading process must admit various types of data sources and formats, whether they are Excel sheets that will be adapted to templates or direct import of files (ASCII, CSV, XML, JSON, SQL...).

## Solution

The WizAP application generates files ready to be uploaded to the Host. These files are multi-tab Excel, which allow a comfortable and quick review. The last three tabs are summary, especially highlighting the error log. These files can be managed by several users concurrently, from any country in the world and in any language.

Next, a program of its own for this purpose will save the work tabs as individual files, already prepared to be loaded directly to the Host.

The administrators of the application can access statistics that control the correct performance of file uploads.

The master tables can be automatically updated through web services against the Host, so that the load will be done with current data. They also support being exported as Excel for a more comfortable manual treatment, and later we can import them already updated.

The WizAP application operates with speed, comfort, usability, security and reliability. Its use is really simple.

Access is private (BackOffice), so that only authorized users can access it.

## Management of errors in the data entered by users

This section is of crucial importance, given that although these errors can be considered inevitable, it is true that they can be reduced to a minimum.

WizAP automatically analyzes which are the most frequent errors and who commits them, so that each month the managers of each department receive a report that will allow the quality of the data to improve more and more and reduce the errors caused by both users and, sometimes, by providers.

There are some types of errors that the application can correct automatically, and at the end of the procedure it displays a summary of all the items that have been treated in this way.

In every cases in which an error is detected, the history (\*) is displayed:

- What was there originally
- In the event that the same application can provide a solution, it does so and exposes the reason and the result
- In the event that automatic correction is not possible, there is only the possibility of assigning it to the corresponding "broom account".

Apart from showing it "in situ", two lists collecting each and every one of the erroneous items and detailing the same history mentioned above (\*) are generate, but in tabular form.

The sending of the error report that corresponds to each department, who has participated is essential, it allows those responsible to help users to improve the quality of the data entered cycle after cycle, resulting in a very appreciable improvement in the accounting management of the company.

